



# **Bahirji Smarak Mahavidyalaya**

## **Basmathnagar**

### **Mentoring Cell**



#### **Student Mentoring Cell**

#### **Proposed Mentoring Activity Calendar (Academic Year 2026–27)**

##### **Vision:**

To provide continuous academic, personal, emotional, and career guidance through an effective mentoring system that supports the holistic development of students.

##### **Mission:**

To establish a strong mentor–mentee relationship that nurtures academic excellence, ethical values, leadership qualities, life skills, and career readiness.

#### **Proposed Annual Mentoring Activity Calendar**

| <b>Month</b>          | <b>Proposed Activity</b>                                                         | <b>Objectives</b>                                                                         |
|-----------------------|----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| <b>June 2026</b>      | Constitution of Mentoring Cell, Mentor–Mentee Allocation & Orientation Programme | To introduce the mentoring system, assign mentors, and explain roles and responsibilities |
| <b>July 2026</b>      | First Mentor–Mentee Meeting                                                      | To understand students' academic background, aspirations, and individual needs            |
| <b>August 2026</b>    | Academic Goal Setting and Study Skills Workshop                                  | To help students develop effective study habits and academic planning                     |
| <b>September 2026</b> | Personal Counseling and Attendance Review                                        | To identify students facing academic or personal challenges and provide guidance          |
| <b>October 2026</b>   | Career Guidance and Higher Education Awareness Session                           | To encourage students to plan for higher education and competitive examinations           |
| <b>November 2026</b>  | Mid-Semester Academic Performance Review                                         | To assess progress and suggest strategies for academic improvement                        |
| <b>December 2026</b>  | Life Skills, Communication, and Stress Management Workshop                       | To enhance confidence, communication, and emotional resilience                            |
| <b>January 2027</b>   | Mentor–Mentee Interaction and Career Planning Session                            | To discuss career opportunities, internships, and skill development                       |
| <b>February 2027</b>  | Competitive Examination and Employability Skills Guidance                        | To motivate students for NET/SET, UPSC, MPSC,                                             |



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|                   |                                                               |                                                                                     |
|-------------------|---------------------------------------------------------------|-------------------------------------------------------------------------------------|
|                   |                                                               | Banking, SSC, and other competitive examinations                                    |
| <b>March 2027</b> | Examination Preparation and Time Management Workshop          | To improve examination strategies and reduce stress                                 |
| <b>April 2027</b> | Student Feedback, Mentoring Review, and Individual Counseling | To evaluate mentoring effectiveness and address students' concerns                  |
| <b>May 2027</b>   | Annual Mentoring Review Meeting and Documentation             | To assess outcomes, maintain mentoring records, and plan for the next academic year |

**Regular Mentoring Activities Throughout the Year**

1. Regular Mentor–Mentee Meetings.
2. Individual Academic Counseling.
3. Attendance and Academic Performance Monitoring.
4. Guidance for Slow and Advanced Learners.
5. Career Counseling and Higher Education Guidance.
6. Mental Health and Emotional Well-being Support.
7. Financial Assistance and Scholarship Guidance.
8. Referral to Counseling or Student Support Services, whenever required.
9. Parent Interaction for Students Requiring Additional Support.
10. Documentation of Mentor–Mentee Meetings and Follow-up Actions.

**Focus Areas of Mentoring**

- Academic Progress and Performance
- Attendance Monitoring
- Personal and Emotional Well-being
- Communication and Soft Skills
- Career Planning and Placement
- Competitive Examination Preparation
- Time Management and Study Skills



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### **Mentoring Cell**



- Leadership and Personality Development
- Digital Literacy and Ethical Values
- Scholarship and Government Welfare Scheme Guidance

#### **Expected Outcomes**

- Improved academic performance and student retention.
- Strong mentor–mentee relationship fostering trust and support.
- Enhanced confidence, communication, and leadership skills.
- Early identification and resolution of academic and personal challenges.
- Better career planning and preparedness for higher education and employment.
- Increased participation in co-curricular, extension, and skill development activities.
- Holistic development of students in accordance with the objectives of the institution and the National Education Policy (NEP 2020).

#### **Documentation to be Maintained**

- Mentor–Mentee Allocation Register
- Student Profile Forms
- Monthly Meeting Records
- Academic Progress Reports
- Attendance Monitoring Reports
- Counseling Records
- Parent Interaction Records
- Student Feedback Forms
- Annual Mentoring Report

**Coordinator**  
**Student Mentoring Cell**